General Logistics Requirements for Supply

1. Scope of application
   The "General Logistics Requirements for Deliveries" are an integral part of our "General Purchasing Conditions" and apply to all orders.

2. Shipping documents
   Each delivery must be clearly accompanied by a delivery note, which must contain at least the following items:
   - order number HACO
   - article number HACO
   - article description
   - production batch

   Electronic delivery notes must be sent in advance to the following address:
   wareneingang@haco.ch

2. General requirement for the load / loading unit
   a. Securing of the load
      The load must be secured (stretched/shrunk) in a manner, that it can be transported and delivered to HACO without being damaged (stability of load).
   b. Hygiene and cleanliness
      The loading units must be delivered in a hygienically perfect and clean condition.

3. Requirements for the loading unit regarding the automatic high rack warehouse
   a. Loading equipment
      For the delivery to HACO one of the following pallet types are mandatory:
      - Wooden pallets formats: EURO 1 800x1'200mm or EURO 2 1'000x1'200mm
      - Plastic pallets formats: EURO 1 800x1'200mm or EURO 2 1'000x1'200mm
      - CHEP pallets formats 1'000x1'200mm or 1'000x1'200mm
   b. Loading unit height
      The heights should not be exceeded. The smallest possible height must be chosen under ecological and economic aspects:
      - HACO maximum height: 1'800mm
      - NARIDA maximum heights: 1'800mm / 1'350mm for packaging material
   c. Loading unit weight
      The total weight (load carrier incl. load) must not exceed 1,000 kg.

4. Vehicle
   a. Unloading
      The loading units must be loaded on the vehicles in such a way, that they can be easily unloaded from the rear by means of an adjustment ramp. There is no possibility of unloading the goods sideways.
   b. Height
      The vehicles must not exceed the following heights upon delivery:
      - HACO / NARIDA maximum height 4.2m

5. Additional regulations
   The acceptance of the delivery is strictly conditional. If one of the above mentioned regulations are not met, HACO is authorized to refuse the entire delivery and/or send it back at the supplier's costs. Any costs to repair a damage or non-conformity will be charged to the supplier.